

PaperPlay Teachers Information Sheet

Thank you for your interest in offering a PaperPlay class during 2019-2020.

Classes may be offered for a half-day (9:00 a.m. to noon) or a full day (9:00 a.m. to 3:00 p.m. with 1/2 hour lunch).

Teachers are paid \$250 for half-day class and \$475 for full day class.

Classes are held in the Modular Classroom at the UA Agricultural Center (near Campbell and Roger) The room has tables, sinks, and there is a restroom in the nearby building.

A minimum of 8 students is required for the class to be held in the Modular Classroom. The teacher may choose to still hold the class with less than 8 students, either at the Modular Classroom for a 37.50 fee or at an alternate location. (Half day class = 18.75) The teacher will be paid the tuition x number of students.

You will be provided with names and email address of those who have signed up. You can then follow up with instructions, supply list, etc. For full day classes, students should be reminded to bring a bag lunch for the 1/2 hour break.

Your next step will be to provide the following information in text form (not docs or jpeg) with photos as part of the email:

- Workshop title
- Instructor name, email and website
- Date and time (full day, half day morning, half day afternoon)
- Alternative dates in the event the classroom is not available (give two choices)
- Class description
- Photos - make photos as big and sharp as possible.
- Supply list
- Materials fee

Supply list

Materials fee

Please send the above information to Vanessa (rvdear@cox.net) and Sue (agnew.sue@comcast.net).

You will be informed as soon as the modular classroom is confirmed for your requested date.

We are looking forward to seeing your creative in informative class ideas!

Vanessa and Sue, PaperPlay Chairs